

**Building & Property Committee**  
**December 13, 2017**  
**Minutes**

This committee meets bi-monthly or whenever necessary. Its members are Bob Cavanaugh (chair), Joe Benton, John Uecker, Barbara Olejnik, and John Fisher. On an "as needed" basis are Vic Hackett and Victor Román.

Bob and Joe reported on their sight inspection of St. Joe Polish Church with respect to the recommendation of a fire suppression system made by the Fire Department. They are working with the diocesan lawyer looking for another extension on the recommended work from the fire inspection of both churches. In the interim, almost all of the materials stored another the Cathedral have been discarded.

A fire suppression hood was installed above two new stoves in the hall at St, Joseph. Now, a railing is being placed on the roof to protect the materials on the outside. Lastly, another railing is being installed in the school entrance.

We are obtaining three bids for an HVAC contract that will encompass the Cathedral, parish house, St. Joe Polish Church and rectory/school. Looking ahead, we will need to replace the boiler for the cathedral. You will recall we replaced the one for the parish house last winter.

We need to procure fireproof cabinets for the storage of all the sacramental registries from all the merged parishes.

Barb Olejnik will look to see what permission we need to trim the tree on the Broadway entrance into the Cathedral, so that the Blessed Mother stature may be more clearly seen for its beauty and blessing.

Fr. Fisher reported on his meeting with Lt. Giannini of the Camden County Police Department regarding security issues during Mass. Information will be forthcoming.

We still need to finish replacing the outside lights around the Cathedral with LED lights. We will look towards LED lighting for the bell tower at St. Joseph making this more aesthetically appealing from afar.

We are awaiting a report from Patrick who services our organ for preventive maintenance issues. However, there are two stops that are not working with have about 40 pipes each that will have to be removed and cleaned.

Some **proximate tasks** ahead: Installation of fire extinguishers in cathedral, fix basement repairs due to broken pipes in kitchen last year.

**Remote Concerns:**

- In the spring, we will replace the Mary statue on the Market side of complex that was damaged many years ago. We have a statue. Barb will consult with us about architectural designs for the placement of the statue.
- In the summer, we will work to complete stage two of the painting project in the Cathedral.
- We need to apply for an historical society grant for the last stained-glass window to be refurbished (Broadway side). We will also inquire about replacing the Cathedral doors, so that they have a push bar exit and the one on Market St. has a button for automatic opening for persons with handicaps. We can inquire if the historical society would grant monies to help pay for a fire suppression system should it be definitively mandated.
- Ongoing issue: study the four books from the Pennoni report and form a master plan to address issues of concern, so as to be proactive and good stewards of properties from four parishes.

Our next meeting will be Tuesday, February 13 at 7 PM in the Parish House.

Our meeting closed with a prayer.